

***TOWN OF NEWFIELDS BOARD OF SELECTMAN
MEETING MINUTES
TUESDAY APRIL 26, 2011***

Present: Selectman: Michael Woodworth, Wes Moore and Tom Hayward. Others present included: Chief Reed, Chief Buxton, Frank Byron , Karen Snow, Don Doane, Kim Crisp, Tom Morgan, and Tom Rogers.

Call to order at 7:08 pm.

The Selectman reviewed and signed:

- Checks

Chief Reed and Chief Buxton met with the Selectmen for an update on the move of the Dispatch to Rockingham County from Newmarket. The following issues still need to be resolved by July 1, 2011, or August 1, 2011:

- repeater testing
- phone line change time frame
- notification of residents on new call numbers
- notify Newmarket of final date to move Dispatch

The Chiefs will keep the Board updated.

Wes made a motion to move to Rockingham County Dispatch when all issues are resolved, seconded by Tom. All were in favor and the motion carried.

Frank Byron and Karen Snow of Melanson Heath & Co. met with the Selectmen to review the Audit for the Year 2009. The following issues were addressed:

- Training on Automated General Ledger System, reconciliation of cash accounts with Treasurer and adjustments to clear old, incorrect balances.
- Compile Town records of Town-owned land, buildings and equipment in order to bring Town into compliance with Governmental Accounting Standards Board Statement Number 34 (GASB34).
- Trustees of the Trust – Open Fund Item of \$100.00 – July 2009. The Trustees will update the Auditors.
- Library – Petty Cash is to be kept separate from any small cash donations received. These donations and disbursements should be recorded in a Ledger and kept in another cash box. The bequest of \$25,000.00 for the room to store genealogical information should be transferred from the Library general fund into a separate account. All purchases should be approved by the Library Director.
- Monies donated to the Town for a specific purpose is handled by the Trustees of the Trust and monies donated to the Library for a specific purpose is handled by the Trustees of the Library.

The Auditors will be scheduling the 2010 Audit during May 2011.

Wes spoke with the High Flying Flag Co. in order to determine the new position of the new flag pole. The Selectman will check and confirm the location of the flag pole and decide on a schedule for the installation at the next meeting on May 3rd.

Tom updated the Board on the progress of new addresses added to the Town E-Mail project.

Tom received the letter from Lucy B. Sellers and will bring to the next Selectman's Meeting.

Minutes of the April 19th meeting were read and amended. Motion was made to accept as amended by Wes, and seconded by Tom. All were in favor and the motion carried.

At 8:55 pm, Michael made a motion to adjourn the meeting. The motion was seconded by Wes. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman
Deputy Town Clerk